

Lawyer Hourly Rates / Fees						
Fees and Charges	Fee 26-27 (Excl. VAT) National 1	Proposed Fee 27-28 (Excl. VAT) National 1	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Solicitors and legal executives with over 8 years qualified experience	£288.00	£296.64	£8.64	3.0%	Discretionary	84 hours
Solicitors and legal executives with over 4 years qualified experience	£242.00	£249.26	£7.26	3.0%	Discretionary	70 hours
Other solicitors or legal executives and fee earners of equivalent experience	£197.00	£202.91	£5.91	3.0%	Discretionary	86 hours
Trainee solicitors, paralegals and other fee earners	£139.00	£143.17	£4.17	3.0%	Discretionary	105 hours

Planning							
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary ?	Number of units	
Planning Application fees							
1. Erection of dwellings							
(1) Where the application is for outline planning permission and:							
(a) Site Area less than 0.5 hectares, £588 per 0.1ha	£588.00		-£588.00	-100.0%	Statutory		
(b) Site Area between 0.5 and 2.5 hectares, £635 per 0.1 ha	£635.00		-£635.00	-100.0%	Statutory		
(c) Site exceed 2.5 hectares (£15,695; and an additional £189 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £205,943) (No VAT)	£15,695.00		-£15,695.00	-100.0%	Statutory		
1A) Where the application is for permission in principle (£512 for each 0.1 hectare of the site area) (No VAT)	£512.00		-£512.00	-100.0%	Statutory		
(2) In other cases (full and reserved matters; or Technical Details Consent):							
(a) Where the number of dwellinghouses to be created by the development is less than 10 (£588 for each dwellinghouse) (No VAT)	£588.00		-£588.00	-100.0%	Statutory		
(a) Where the number of dwellinghouses to be created by the development is 50 or fewer (£635 for each dwellinghouse) (No VAT)	£635.00		-£635.00	-100.0%	Statutory		
(b) Where the number of dwellinghouses exceeds 50 (£31,385 and an additional £189 for each dwellinghouse, subject to a maximum in total of £300,000) (No VAT)	£31,385.00		-£31,385.00	-100.0%	Statutory		
2. The erection of buildings							
(1) Where the application is for outline planning permission and:							
(a) Site area less than 1 ha, £588 per 0.1 ha	£588.00		-£588.00	-100.0%	Statutory		
(b) Site area between 1ha and 2.5ha	£635.00		-£635.00	-100.0%	Statutory		
(c) Site exceed 2.5 hectares (£15,695; and an additional £189 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £202,500) (No VAT)	£15,695.00		-£15,695.00	-100.0%	Statutory		
(1A) Where the application is for permission in principle (£512 for each 0.1 hectare of the site area) (No VAT)	£512.00		-£512.00	-100.0%	Statutory		
(2) In other cases:							
(a) Where no floor space is to be created by the development (No VAT)	£298.00		-£298.00	-100.0%	Statutory		
(b) Where the area of gross floor space to be created by the development does not exceed 40 square metres (No VAT)	£298.00		-£298.00	-100.0%	Statutory		
(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 1000 square metres, £588 for each 75sqm (No VAT)	£588.00		-£588.00	-100.0%	Statutory		
(d) where the area of the gross floor space to be created by the development between 1000 and 3750 square metres (for each 75 square metres of that area) (No VAT)	£635.00		-£635.00	-100.0%	Statutory		
(e) where the area of gross floor space to be created by the development exceeds 3750 square metres. £31,385 plus £189 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £405,000	£31,385.00		-£31,385.00	-100.0%	Statutory		
3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes.							
(1) where the application is for outline planning permission and:							
Site area is less than 1 ha, for each 0.1 ha of the site	£588.00		-£588.00	-100.0%	Statutory		
site area is between 1 and 2.5ha, for each 0.1 ha of the site	£635.00		-£635.00	-100.0%	Statutory		
site area exceeds 2.5ha , £15,433 + £186 for each additional 75 sqm (or part thereof) in excess of 4,215 square metres. Maximum fee of £202,500	£15,695.00		-£15,695.00	-100.0%	Statutory		
(2) where the application is for Full planning permission and:							
(a) gross floorspace not more than 465 square metres	£122.00		-£122.00	-100.0%	Statutory		
(a) gross floor space more than 465sqm but not more than 540sqm	£588.00		-£588.00	-100.0%	Statutory		
gross floorspace more than 540 sqm but less than 1,000 sqm, £588 per 75sqm	£588.00		-£588.00	-100.0%	Statutory		
gross floorspace between 1000 sqm and 4215sqm, 5,077 for first 1000 sqm, then £635 per 75sqm	£5,077.00		-£5,077.00	-100.0%	Statutory		
gross floorspace more than 4215 sqm , £31,385 + £189 for each additional 75 sqm (or part thereof) in excess of 4,215 square metres. Maximum fee of £411,885	£31,385.00		-£31,385.00	-100.0%	Statutory		
(1A) Where the application is for permission in principle. Per each 0.1 hectare of the site area.	£512.00		-£512.00	-100.0%	Statutory		
(2) In other cases:							
4. The erection of glasshouses on land used for the purposes of agriculture.							
(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres	£122.00		-£122.00	-100.0%	Statutory		
(2) where the area of gross floor space to be created by the development exceeds 465 sqm but less than 1000 sqm	£3,280.00		-£3,280.00	-100.0%	Statutory		
(2) where the area of gross floor space to be created by the development exceeds 1000sqm	£3,542.00		-£3,542.00	-100.0%	Statutory		
5. The erection, alteration or replacement of plant or machinery.							
(1) Where the site area is less than 1 ha. Per each 0.1 hectare of the site area	£588.00		-£588.00	-100.0%	Statutory		
(1) Where the site area is between 1 and 5 hectares. Per each 0.1 hectare of the site area	£635.00		-£635.00	-100.0%	Statutory		
(2) where the site area exceeds 5 hectares. £31,385 plus £189 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £411,885	£31,385.00		-£31,385.00	-100.0%	Statutory		
6. The enlargement, improvement or other alteration of existing dwellinghouses.							
(1) Where the application relates to one dwellinghouse.	£528.00		-£528.00	-100.0%	Statutory		
(2) where the application relates to two or more dwellinghouses	£1,043.00		-£1,043.00	-100.0%	Statutory		
7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.							
£262.00			-£262.00	-100.0%	Statutory		
8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.							
£298.00			-£298.00	-100.0%	Statutory		

Appendix 1 - Fees and Charges Schedule

9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.					
(1) Where the site area does not exceed 7.5 hectares, £698 for each 0.1 hectare of the site area;	£698.00	-£698.00	-100.0%	Statutory	
(2) where the site area exceeds 7.5 hectares. £52,269 plus £207 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £411,885	£52,269.00	-£52,269.00	-100.0%	Statutory	
9A. The carrying out of any operations for the winning and working of oil or natural gas.					
Where the site area:					
(a) Less than 15 hectares. Per each 0.1 hectare of the site area	£353.00	-£353.00	-100.0%	Statutory	
(b) exceeds 15 hectares. £52,886 plus £207 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £107,090	£52,886.00	-£52,886.00	-100.0%	Statutory	
10. The carrying out of any operations not coming within any of the above categories.					
(1) In the case of operations for the winning and working of minerals (excluding oil and natural gas)					
(a) where the site area does not exceed 15 hectares. Per each 0.1 hectare of the site area	£321.00	-£321.00	-100.0%	Statutory	
(b) where the site area exceeds 15 hectares. £47,963 plus £189 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £107,090	£47,963.00	-£47,963.00	-100.0%	Statutory	
(2) in any other case. Per each 0.1 hectare of the site area, subject to a maximum in total of £2,578	£298.00	-£298.00	-100.0%	Statutory	
11. The change of use of a building to use as one or more separate dwellinghouses.					
(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:					
(a) where the change of use is fewer than 10 dwellinghouses, for each additional dwellinghouse	£588.00	-£588.00	-100.0%	Statutory	
(a) where the change of use is between 10 and 50 dwellinghouses, for each additional dwellinghouse	£635.00	-£635.00	-100.0%	Statutory	
(b) where the change of use is to use as more than 50 dwellinghouses. £31,385 plus £189 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £411,885	£31,385.00	-£31,385.00	-100.0%	Statutory	
12. The use of land for:					
(a) the disposal of refuse or waste materials;					
(b) the deposit of material remaining after minerals have been extracted from land; or					
(c) the storage of minerals in the open.					
(1) Where the site area does not exceed 15 hectares, for each 0.1 hectare of the site area	£321.00	-£321.00	-100.0%	Statutory	
(2) where the site area exceeds 15 hectares, £47,693 plus £189 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £107,090	£47,693.00	-£47,693.00	-100.0%	Statutory	
13. The making of a material change in the use of a building or land					
	£588.00	-£588.00	-100.0%	Statutory	
Fees for Advertisements					
1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters:	£168.00	-£168.00	-100.0%	Statutory	
(a) the nature of the business or other activity carried on on the premises;					
(b) the goods sold or the services provided on the premises; or					
(c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.					
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£168.00	-£168.00	-100.0%	Statutory	
3. All other advertisements.	£588.00	-£588.00	-100.0%	Statutory	
Lawful Development Certificate					
Application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out. Same as Planning Application fee for that use or operation.	same as full	same as full	same as full	Statutory	
Application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed on a planning permission.	£298.00	-£298.00	-100.0%	Statutory	
Application for a certificate to state that a proposed use would be lawful. Half as Planning Application fee for that use or operation.	half the normal planning fee	half the normal planning fee	half the normal planning fee	Statutory	
Prior Approval					
Larger Home Extensions	£240.00	-£240.00	-100.0%	Statutory	
Additional storeys on a home	£240.00	-£240.00	-100.0%	Statutory	
Agricultural and Forestry buildings & operations	£240.00	-£240.00	-100.0%	Statutory	
Demolition of buildings	£240.00	-£240.00	-100.0%	Statutory	
Communications	£588.00	-£588.00	-100.0%	Statutory	
Changes of use	£240.00	-£240.00	-100.0%	Statutory	
Change of Use of a building and any land. £258 if it includes building operations in connection with the change of use	£240.00	-£240.00	-100.0%	Statutory	
Other prior approvals	£240.00	-£240.00	-100.0%	Statutory	
Reserved Matters					
Application for approval of reserved matters following outline approval. Full fee due, but if full fee already paid £588m.	£588.00	-£588.00	-100.0%	Statutory	
Approval/Variation/Discharge of Condition					
Application for removal or variation of a condition following grant of planning permission	£586.00	-£586.00	-100.0%	Statutory	
Request to discharge one or more planning conditions (Householder)	£86.00	-£86.00	-100.0%	Statutory	
Request to discharge one or more planning conditions (Non Householder)	£298.00	-£298.00	-100.0%	Statutory	
Application for a non-material amendment following a grant of planning permission					
(a) Applications in respect of householder developments	£44.00	-£44.00	-100.0%	Statutory	
(b) Applications in respect of other developments	£298.00	-£298.00	-100.0%	Statutory	

Appendix 1 - Fees and Charges Schedule

Pre-Application Charges					
The Council has reviewed its pre-application offer to ensure that we continue to offer a suitable avenue for prospective applicants to obtain feedback on their proposals before making a formal application, at a fee that reflects the impact it has on our resources. The variation of the fee structure outlined below will ensure that proportionate fees will be charged so that this service is appropriately funded.					
Category A (Householder)					
Written Advice only (Desktop Assessment)	£161.52	£166.37	£4.85	3.0%	Discretionary
Category B (1-9 Dwellings)					
Meeting and Written Advice - 1 Dwelling	£403.81	£415.92	£12.11	3.0%	Discretionary
Meeting and Written Advice - Per each additional dwelling	£79.18	£81.56	£2.38	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category C (10-99 dwellings)					
Meeting and Written Advice - 10 dwellings	£1,055.70	£1,087.37	£31.67	3.0%	Discretionary
Meeting and Written Advice - Per additional dwelling	£31.67	£32.62	£0.95	3.0%	Discretionary
Meeting and Written Advice - Maximum	£4,750.65	£4,893.17	£142.52	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category D (250+ Dwellings)					
Minimum Charge	£5,278.50	£5,436.86	£158.36	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£89.73	£92.42	£2.69	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£105.57	£108.74	£3.17	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£126.68	£130.48	£3.80	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£142.52	£146.80	£4.28	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£158.36	£163.11	£4.75	3.0%	Discretionary
Category E (Hotels, HMOs, Communal housing of elderly & disabled)					
Meeting and Written Advice - Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher)	£126.68	£130.48	£3.80	3.0%	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Minimum	£380.05	£391.45	£11.40	3.0%	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Maximum	£4,750.65	£4,893.17	£142.52	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category F (Listed building and Conservation Area advice)					
Bespoke charge agreed in advance based on agreed assumptions on hourly rate for officer(s)					
Officer hourly rate - Conservation Officer	£83.03	£85.52	£2.49	3.0%	Discretionary
Officer hourly rate - Senior Conservation Officer	£108.58	£111.84	£3.26	3.0%	Discretionary
Officer hourly rate - Manager	£159.68	£164.47	£4.79	3.0%	Discretionary
Site Visit (Set charge in addition to hourly rate)	£84.46	£86.99	£2.53	3.0%	Discretionary
Category G - Shopfronts					
Written Advice only (Desktop Assessment)	£158.36	£163.11	£4.75	3.0%	Discretionary
Category H - Advertisements					
Written Advice only (Desktop Assessment)	£158.36	£163.11	£4.75	3.0%	Discretionary
Category I (Telecommunications)					
Written Advice only (Desktop Assessment)	£158.36	£163.11	£4.75	3.0%	Discretionary
Category J (Agricultural, forestry & glasshouse devt – less than 465 sqm)					
Written Advice only (Desktop Assessment)	£158.36	£163.11	£4.75	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Category K (Agricultural, forestry & glasshouse devt – more than 465 sqm)					
Meeting and Written Advice - Up to 540 sqm	£211.14	£217.47	£6.33	3.0%	Discretionary
Meeting and Written Advice - Per each additional 75 sqm (or part thereof)	£126.68	£130.48	£3.80	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category L (Change of use of land to equestrian)					
Written Advice only (Desktop Assessment)	£158.36	£163.11	£4.75	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Meeting - Bespoke charge based on agreed assumptions on hourly rate for officer(s)	£0.00	£0.00	£0.00	0.0%	Discretionary
Officer hourly rate - Planning Officer	£89.73	£92.42	£2.69	3.0%	Discretionary
Officer hourly rate - Senior Planning Officer	£105.57	£108.74	£3.17	3.0%	Discretionary
Officer hourly rate - Principal Planning Officer	£126.68	£130.48	£3.80	3.0%	Discretionary
Officer hourly rate - Team Leader	£142.52	£146.80	£4.28	3.0%	Discretionary
Officer hourly rate - Senior Manager	£158.36	£163.11	£4.75	3.0%	Discretionary
Category M (Anemometer masts or single wind turbines of less than 100 m in height)					
Meeting and Written Advice	£633.42	£652.42	£19.00	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category N (Wind and solar farm developments)					
Minimum charge	£4,222.80	£4,349.48	£126.68	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£98.71	£101.67	£2.96	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£116.13	£119.61	£3.48	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£139.35	£143.53	£4.18	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£156.77	£161.47	£4.70	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£174.19	£179.42	£5.23	3.0%	Discretionary
Category O (Other developments inc change of use: floorspace less than 200 sqm and the site area is less than 0.1 hectares)					
Meeting and Written Advice	£211.14	£217.47	£6.33	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category P (Other developments inc change of use: floorspace less than 1000 sqm and the site area is less than 0.5 hectares)					
Meeting and Written Advice	£369.50	£380.59	£11.09	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category Q (Other developments inc change of use: floorspace less than 5000 sqm and the site area is less than 1 hectare)					
Meeting and Written Advice	£1,583.55	£1,631.06	£47.51	3.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category R (Other developments inc change of use: floorspace less than 10000 sqm and the site area is less than 2 hectares)					
Meeting and Written Advice	£2,903.18	£2,990.28	£87.10	3.0%	Discretionary

Appendix 1 - Fees and Charges Schedule

Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£211.14	£217.47	£6.33	3.0%	Discretionary
Follow-up Written Clarification	£158.36	£163.11	£4.75	3.0%	Discretionary
Category S (Other developments inc change of use: floorspace more than 10000 sqm and the site area is more than 2 hectares)					
Meeting and Written Advice	£4,222.80	£4,349.48	£126.68	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£98.71	£101.67	£2.96	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£116.13	£119.61	£3.48	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£139.35	£143.53	£4.18	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£156.77	£161.47	£4.70	3.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£174.19	£179.42	£5.23	3.0%	Discretionary
Category T (Written requests for information)					
Bespoke charge based on levels of officer input with minimum of £300 (ex VAT)	£316.71	£326.21	£9.50	3.0%	Discretionary
Officer hourly rate - Officer	£68.62	£70.68	£2.06	3.0%	Discretionary
Officer hourly rate - Senior Officer	£89.73	£92.42	£2.69	3.0%	Discretionary
Officer hourly rate - Principal Officer	£105.57	£108.74	£3.17	3.0%	Discretionary
Category U (Parish/Town Council developments and other exemptions)					
Fee	£0.00		£0.00	0	Discretionary
Planning Performance Agreements					
Setting up PPA (Administration charge)	£580.64	£598.06	£17.42	3.0%	Discretionary
Meetings (assumptions on hourly rate of officer preparation, attendance and follow-up) plus set,	£69.68	£71.77	£2.09	3.0%	Discretionary
Officer hourly rate - Planning Officer	£98.71	£101.67	£2.96	3.0%	Discretionary
Officer hourly rate - Senior Planning Officer	£116.13	£119.61	£3.48	3.0%	Discretionary
Officer hourly rate - Principal Planning Officer	£139.35	£143.53	£4.18	3.0%	Discretionary
Officer hourly rate - Team Leader	£156.77	£161.47	£4.70	3.0%	Discretionary
Officer hourly rate - Senior Manager	£174.19	£179.42	£5.23	3.0%	Discretionary
Officer hourly rate - Assistant Director	£220.64	£227.26	£6.62	3.0%	Discretionary
Officer hourly rate - Conservation Officer	£83.03	£85.52	£0.00	0.0%	Discretionary
Officer hourly rate - Senior Conservation Officer	£108.58	£111.84	£0.00	0.0%	Discretionary
Officer hourly rate - Planning Policy, Conservation & Design Manager	£159.68	£164.47	£0.00	0.0%	Discretionary
Officer hourly rate - Senior Ecologist	£108.58	£111.84	£0.00	0.0%	Discretionary
Officer hourly rate - Urban Design – Team Leader	£156.77	£161.47	£0.00	0.0%	Discretionary
Officer hourly rate - Principal Landscape Officer	£126.68	£130.48	£0.00	0.0%	Discretionary
Development Monitoring					
Registration charge for S106 agreements (per agreement)	£580.64	£598.06	£17.42	3.0%	Discretionary
S73 Variations, linking agreements and modifications - Bespoke charge	£0.00		£0.00	0.0%	Discretionary
Less than 10 dwellings and/or 1,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £500 (exc VAT)	£580.64	£598.06	£17.42	3.0%	Discretionary
10 - 100 dwellings and/or 1,000 - 10,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £1,000 (exc VAT)	£1,161.27	£1,196.11	£34.84	3.0%	Discretionary
100 - 250 dwellings units and/or 10,000 - 75,000sqm of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £5,000 (exc VAT)	£5,806.35	£5,980.54	£174.19	3.0%	Discretionary
251+ dwellings units and/or 75,001sqm+ of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £10,000 (exc VAT)	£11,612.70	£11,961.08	£348.38	3.0%	Discretionary
Desktop records check and guidance on compliance issued via email (per request)	£232.25	£239.22	£6.97	3.0%	Discretionary
Fee for remedial inspections for on-site provisions (Monitoring officer only)	£232.25	£239.22	£6.97	3.0%	Discretionary
High Hedges					
Application fee for High hedges complaint	£459.86	£473.66	£13.80	3.0%	Discretionary
Planning Enforcement					
Confirmation of closure of enforcement case where it was found not expedient to take action (available for a 12-month period following closure of the case)	£98.71	£101.67	£2.96	3.0%	Discretionary
Confirmation that an Enforcement Notice had been complied with	£232.25	£239.22	£6.97	3.0%	Discretionary
Request to withdraw enforcement notice	£232.25	£239.22	£6.97	3.0%	Discretionary
Supplementary Fees					
Adminstration charges for invalid submissions not made valid.					
Householder, Minor and Other applications with no planning officer input	£46.45	£47.84	£1.39	3.0%	Discretionary
Major Applications and applications where officer input required	£104.51	£107.65	£3.14	3.0%	Discretionary
Section 106 Legal Agreements Deed Of Variation Application (not including legal fees)					
Application for Deed of Variation for a non-major application	£861.20	£887.04	£25.84	3.0%	Discretionary
Application for Deed of Variation for a major application for changing 1-5 obligations)	£2,577.62	£2,654.95	£77.33	3.0%	Discretionary
Application for Deed of Variation for a major application for changing more than 5 obligations)	£5,053.55	£5,205.16	£151.61	3.0%	Discretionary
Section 106 Legal Agreements Habitat Bank Monitoring					
Habitat Bank Monitoring fee per hour.	£75.25	£77.51	£2.26	3%	Discretionary

Building control						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
New Dwellings						
1 Dwelling	£1,050.00	£1,100.00	£50.00	4.8%	Discretionary	3
2 Dwellings	£1,400.00	£1,475.00	£75.00	5.4%	Discretionary	2
3 Dwellings	£1,800.00	£1,875.00	£75.00	4.2%	Discretionary	1
4 Dwellings	£2,000.00	£2,100.00	£100.00	5.0%	Discretionary	1
5 Dwellings	£2,250.00	£2,375.00	£125.00	5.6%	Discretionary	1
Other New Builds						
New Garage <40m2	£425.00	£450.00	£25.00	5.9%	Discretionary	10
New Garage 40m2 - 60m2	£550.00	£575.00	£25.00	4.5%	Discretionary	10
Extensions						
Extn<10m2	£525.00	£550.00	£25.00	4.8%	Discretionary	5
Extn 10m2-40m2	£775.00	£825.00	£50.00	6.5%	Discretionary	50
Extn 40m2-80m2	£900.00	£950.00	£50.00	5.6%	Discretionary	50
Conversions						
Garage Conversion	£425.00	£450.00	£25.00	5.9%	Discretionary	100
Loft conversion <80m2	£725.00	£750.00	£25.00	3.4%	Discretionary	75
Loft Conversion 80m2-100m2	£775.00	£825.00	£50.00	6.5%	Discretionary	60
Miscellaneous Works						
Underpinning	£490.00	£515.00	£25.00	5.1%	Discretionary	5
Up to 6 doors/windows	£187.50	£200.00	£12.50	6.7%	Discretionary	25
Each additional door/window	£37.50	£40.00	£2.50	6.7%	Discretionary	50
Heating Appliance	Quotation on request				Discretionary	10
Electrical Appliance	Quotation on request				Discretionary	10
Thermal upgrade	£315.00	£330.00	£15.00	4.8%	Discretionary	20
Up tp 6 Solar Panels	£735.00	£770.00	£35.00	4.8%	Discretionary	20
Based on Construction Value						
£0-£5K	Quotation on request				Discretionary	50
£5K-£10K	£425.00	£450.00	£25.00	5.9%	Discretionary	50
£10K-£40K	£675.00	£700.00	£25.00	3.7%	Discretionary	20
£40K-£100K	£1,050.00	£1,100.00	£50.00	4.8%	Discretionary	5
Building notice supplement	10%	10%	£0.00	0.0%	Discretionary	300
Supplementary Fees						
Additional Visits per hour	£80.00	£85.00	£5.00	6.3%	Discretionary	10
Copies of Certificates	£50.00	£52.50	£2.50	5.0%	Discretionary	30
Building Control Advice per hour	£80.00	£85.00	£5.00	6.3%	Discretionary	10
Reopening applications after less than 3 years	£60.00	£65.00	£5.00	8.3%	Discretionary	5
Reopening applications after more than 3 years	£120.00	£125.00	£5.00	4.2%	Discretionary	5

Appendix 1 - Fees and Charges Schedule

Housing Standards						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
HMO Licence category A - Higher rate new application (where the HMO has been unlicensed for 6 weeks or more)	£1,340.00	£1,380.00	£40.00	3.0%	Discretionary	
HMO Licence category B - Standard new application (where the HMO was acquired or became licensable within 6 weeks, or change of existing licence holder)	£830.00	£855.00	£25.00	3.0%	Discretionary	
HMO Licence category C - Higher rate renewal (where we have concerns about the HMO management or conditions)	£830.00	£855.00	£25.00	3.0%	Discretionary	
HMO Licence category D - Standard rate renewal (valid application made and paid on time with no compliance issues)	£570.00	£585.00	£15.00	2.6%	Discretionary	
Landlord advice visits (per visit)	£190.00	£250.00	£60.00	31.6%	Discretionary	
Desktop review of plans etc.	£130.00	£134.00	£4.00	3.1%	Discretionary	
Copy of HMO Register	£52.00	£54.00	£2.00	3.8%	Discretionary	
Empty Homes VAT-exemption letter	£52.00	£54.00	£2.00	3.8%	Discretionary	
Housing Act 2004 - serving an Improvement Notice	£560.00	£535.00	-£25.00	-4.5%	Discretionary	
Housing Act 2004 - making a Prohibition Order	£560.00	£535.00	-£25.00	-4.5%	Discretionary	
Housing Act 2004 - taking emergency remedial action	£560.00	£535.00	-£25.00	-4.5%	Discretionary	
Housing Act 2004 - Making an emergency prohibition order	£560.00	£535.00	-£25.00	-4.5%	Discretionary	
Housing Act 2004 - Reviewing suspended improvement notice or prohibition order	£280.00	£300.00	£20.00	7.1%	Discretionary	

Appendix 1 - Fees and Charges Schedule

Land Drainage						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Consent Application fee	£50.00	£50.00	£0.00	0.0%	Statutory	20

Street Naming and Numbering						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Assigning official address's to properties	£50.00	£55.00	£5.00	10.0%	Discretionary	780

Appendix 1 - Fees and Charges Schedule

Environmental Services						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Special Collections - Clearout (Garden waste or waste package)	£88.75	£93.00	£4.25	4.8%	Discretionary	
Special Collections - Clearout (Garden waste or waste package)	£148.00	£154.00	£6.00	4.1%	Discretionary	
Special Collections - Any (3 Items Collected)	£35.50	£39.00	£3.50	9.9%	Discretionary	
New: Special Collection - 1 item	£14.50	£16.00	£1.50	10.3%	Discretionary	
New: Special Collection - 1 large item	£21.50	£24.00	£2.50	11.6%	Discretionary	
Premium Collection (Within 72 hours of booking) - Any (3 Items Collected)	£76.00	£82.99	£6.99	9.2%	Discretionary	
BINS AND WASTE SACKS						
Charges for Lost , Stolen, Upsize or Downsize Wheeled Bins (Not Garden Bins)	£40.00	£42.00	£2.00	5.0%	Both Statutory and Discretionary elements	
Charges for Lost or Stolen 23 Litre Caddies.	£10.00	£12.00	£2.00	20.0%	Both Statutory and Discretionary elements	
Charges for Lost or Stolen 7 Litre Caddies.	£5.00	£6.00	£1.00	20.0%	Both Statutory and Discretionary elements	
240L Additional Green Bin - Annual Charge	£138.00	£145.00	£7.00	5.1%	Both Statutory and Discretionary elements	
Bundles of 25 Trade Waste Sacks	£74.00	£77.00	£3.00	4.1%	Both Statutory and Discretionary elements	
Bundles of 25 Trade Recycling Sacks	£53.00	£55.00	£2.00	3.8%	Both Statutory and Discretionary elements	
COMMERCIAL REFUSE COLLECTION - PER LIFT						
240 litre bin	£8.90	£9.20	£0.30	3.4%	Both Statutory and Discretionary elements	
360 litre bin	£11.20	£11.60	£0.40	3.6%	Both Statutory and Discretionary elements	
660 litre bin	£15.90	£16.50	£0.60	3.8%	Both Statutory and Discretionary elements	
1100 litre bin	£19.75	£20.25	£0.50	2.5%	Both Statutory and Discretionary elements	
COMMERCIAL RECYCLING COLLECTION - PER LIFT						
240 litre bin	£5.80	£6.00	£0.20	3.4%	Both Statutory and Discretionary elements	
360 litre bin	£7.70	£8.00	£0.30	3.9%	Both Statutory and Discretionary elements	
660 litre bin	£10.40	£11.00	£0.60	5.8%	Both Statutory and Discretionary elements	
1100 litre bin	£12.75	£13.25	£0.50	3.9%	Both Statutory and Discretionary elements	
COMMERCIAL GLASS RECYCLING COLLECTION - PER LIFT						
240 litre bin	£6.25	£6.50	£0.25	4.0%	Both Statutory and Discretionary elements	
360 litre bin	£7.75	£8.00	£0.25	3.2%	Both Statutory and Discretionary elements	
* Discount of 10% for >5 bins, 20% for >10 bins						
COMMERCIAL FOOD RECYCLING - PER LIFT						
140 litre bin	£5.75	£6.25	£0.50	8.7%	Both Statutory and Discretionary elements	
23 Litre Caddy	£2.00	£3.00	£1.00	50.0%	Both Statutory and Discretionary elements	

Appendix 1 - Fees and Charges Schedule

Environmental Services						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Schedule II Collections - Schools						
240L Wheeled Bin Package	£205.00	£215.00	£10.00	4.9%	Both Statutory and Discretionary elements	
360L Wheeled Bin Package	£285.00	£300.00	£15.00	5.3%	Both Statutory and Discretionary elements	
660L Wheeled Bin Package	£420.00	£440.00	£20.00	4.8%	Both Statutory and Discretionary elements	
1100L Wheeled Bin Package	£535.00	£560.00	£25.00	4.7%	Both Statutory and Discretionary elements	
Trade Glass Collection (1 bell)						
Trade Glass Collection (1 bell)	£145.00	£160.00	£15.00	10.3%	Discretionary	
Garden Waste Charges - 240L Brown Wheeled Bin						
Garden Waste Subscription Charges	£59.00	£67.00	£8.00	13.6%	Both Statutory and Discretionary elements	
Bundles of 25 Biodegradable Garden Waste Sacks	£56.00	£58.00	£2.00	3.6%	Discretionary	
Roll of 52 Compostable Liners	£5.25	£5.50	£0.25	4.8%	Discretionary	
Dog bin emptying charge						
For parishes with more than 20 bins	£2.00	£2.06	£0.06	3.0%	Discretionary	
For parishes with more than 5 bins	£2.15	£2.21	£0.06	3.0%	Discretionary	
For parishes with less than 5 bins	£2.30	£2.37	£0.07	3.0%	Discretionary	
MOT's						
Class IV for Trade, Staff and Account Customers	£48.00	£49.44	£1.44	3.0%	Discretionary	
Class IV for General Public	£53.00	£54.59	£1.59	3.0%	Discretionary	
Class V for Trade, Staff and Account Customers	£53.00	£54.59	£1.59	3.0%	Discretionary	
Class V for General Public	£58.00	£59.74	£1.74	3.0%	Discretionary	
Class VII for Trade, Staff and Account Customers	£53.00	£54.59	£1.59	3.0%	Discretionary	
Class VII for General Public	£58.00	£59.74	£1.74	3.0%	Discretionary	
Other						
Hourly Rate - Workshop (External)	£68.00	£70.04	£2.04	3.0%	Discretionary	
Use of Washdown facility at Thorpe Lane Depot	£65.00	£66.95	£1.95	3.0%	Discretionary	
Use of Public Conveniences - Bicester	£0.20	£0.21	£0.01	3.0%	Discretionary	
Use of Public Conveniences - Banbury and Kidlington	£0.20	£0.21	£0.01	3.0%	Discretionary	
Pitch Fees 'Casual'	£35.20	£36.26	£1.06	3.0%	Discretionary	
Pitch Fees 'Regular'	£27.00	£27.81	£0.81	3.0%	Discretionary	
Pitch Fees 'Charity/Community'	£16.00	£16.48	£0.48	3.0%	Discretionary	
Highway Closures	£115.00	£118.45	£3.45	3.0%	Discretionary	

Car Parking						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units
Banbury Short Stay (Charges apply 8am-6pm. Free Parking after 6pm)						
Market Place Monday To Saturday						
0 -30 minutes	£1.60	£1.70	£0.10	6.25%	Discretionary	41
0 - 1 hour	£2.30	£2.40	£0.10	4.35%	Discretionary	41
Market Place Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	41
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	41
Horsefair West Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	45
1 - 2 hours	£2.80	£2.90	£0.10	3.57%	Discretionary	45
2 - 3 hours	£3.90	£4.10	£0.20	5.13%	Discretionary	45
Horsefair West Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	45
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	45
Calthorpe Street West (part) Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	79
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	79
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	79
Calthorpe Street West (part) Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	79
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	79
Calthorpe Street East Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	17
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	17
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	17
Calthorpe Street East Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	17
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	17
South Bar East (part) up to Calthorpe Street Monday To						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	27
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	27
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	27
South Bar East (part) up to Calthorpe Street Sunday and Bank						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	27
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	27
North Bar East Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	32
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	32
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	32
North Bar East Sunday and Bank Holidays						
	North Bar East Sunday and Bank Holidays	North Bar East Sunday and Bank Holidays	North Bar East Sunday and Bank Holidays	North Bar East Sunday and Bank Holidays	North Bar East Sunday and Bank Holidays	
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	32
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	32
The Mill Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	32
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	32
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	32

*Change in car parking fees will come into effect from 01.07.2027 and will remain at 2026-27 fee levels until then.

**The new overnight car parking fees are with effect from 01.10.2026. The 2027-28 fees will come into effect from 01.10.2027.

Appendix 1 - Fees and Charges Schedule

Car Parking						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units
The Mill Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	32
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	32
Chamberlaine Court Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	47
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	47
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	47
Chamberlaine Court Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	47
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	47
Bridge Street (Blue Badge Holders Only)						
Monday To Saturday	£0.00	£0.00	£0.00	0.00%	Discretionary	3
Sunday and Bank Holidays	£0.00	£0.00	£0.00	0.00%	Discretionary	3
Free of charge up to maximum stay permitted	£0.00	£0.00	£0.00	0.00%	Discretionary	3
Banbury Long Stay (charges apply 8am-6pm. Free Parking after 6pm)						
Riverside Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	44
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	44
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	44
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	44
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	44
Riverside Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	44
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	44
South Bar East and West Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	117
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	117
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	117
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	117
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	117
South Bar East and West Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	117
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	117
North Bar West Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	31
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	31
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	31
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	31
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	31
North Bar West Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	31
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	31
Calthorpe Street West Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	79
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	79
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	79
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	79
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	79

*Change in car parking fees will come into effect from 01.07.2027 and will remain at 2026-27 fee levels until then.

**The new overnight car parking fees are with effect from 01.10.2026. The 2027-28 fees will come into effect from 01.10.2027.

Appendix 1 - Fees and Charges Schedule

Car Parking						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units
Calthorpe Street West Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	79
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	79
Windsor Street Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	115
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	115
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	115
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	115
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	115
Windsor Street Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	115
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	115
Bolton Road Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	143
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	143
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	143
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	143
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	143
Bolton Road Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	143
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	143
Cherwell Drive Monday to Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	37
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	37
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	37
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	37
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	37
Cherwell Drive Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	37
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	37
Compton Road Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	80
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	80
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	80
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	80
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	80
Compton Road Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	80
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	80
Drop Off - Pick Up Points						
Bridge Street (all week)						
0 - 15 minutes	£0.70	£0.75	£0.05	7.14%	Discretionary	4
Horsefair East - Coaches Drop Off/Pick Up - no charge	£0.00	£0.00	£0.00	0.00%	Discretionary	4
Permits Banbury & Bicester						
5 Day Permit Valid Monday - Friday						
Annual	1030.00	1080.00	50.00	4.85%	Discretionary	16
Quarterly	290.00	305.00	15.00	5.17%	Discretionary	24
Monthly	110.00	116.00	6.00	5.45%	Discretionary	3
7 Day Permit Valid Monday - Sunday						
Annual	£1,300.00	£1,365.00	£65.00	5.00%	Discretionary	6
Quarterly	£360.00	£380.00	£20.00	5.56%	Discretionary	12
Monthly	£135.00	£142.00	£7.00	5.19%	Discretionary	8

*Change in car parking fees will come into effect from 01.07.2027 and will remain at 2026-27 fee levels until then.

**The new overnight car parking fees are with effect from 01.10.2026. The 2027-28 fees will come into effect from 01.10.2027.

Car Parking						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units
Bicester Short Stay (Charges apply 8am-6pm)						
Market Square Monday To Saturday						
0 - 30 Minutes	£1.60	£1.70	£0.10	6.25%	Discretionary	30
0 - 1 Hour	£2.30	£2.20	-£0.10	-4.35%	Discretionary	30
Market Square Sunday and Bank Holidays						
0 - 1 Hour	£1.60	£1.70	£0.10	6.25%	Discretionary	30
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	30
Claremont Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	159
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	159
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	159
Claremont Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	159
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	159
Chapel Brook Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	38
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	38
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	38
Chapel Brook Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	38
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	38
Victoria Road Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	28
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	28
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	28
Victoria Road Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	28
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	28
Bicester Long Stay						
Cattle Market Monday To Saturday						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	270
1 - 2 Hours	£2.80	£2.90	£0.10	3.57%	Discretionary	270
2 - 3 Hours	£3.90	£4.10	£0.20	5.13%	Discretionary	270
3 - 4 Hours	£5.00	£5.30	£0.30	6.00%	Discretionary	270
Day rate up to 6pm	£7.50	£7.90	£0.40	5.33%	Discretionary	270
Cattle Market Sunday and Bank Holidays						
0 - 1 hour	£1.60	£1.70	£0.10	6.25%	Discretionary	270
Over 1 hour flat rate	£2.20	£2.30	£0.10	4.55%	Discretionary	270
Kidlington						
Curtis Place (all week) - no charge	£0.00	£0.00	£0.00	0.00%	Discretionary	145
OVERNIGHT PARKING CHARGE (all car parks except Kidlington)**						
	£1.60	£2.00	£0.40	25.00%	Discretionary	1466

*Change in car parking fees will come into effect from 01.07.2027 and will remain at 2026-27 fee levels until then.

**The new overnight car parking fees are with effect from 01.10.2026. The 2027-28 fees will come into effect from 01.10.2027.

Appendix 1 - Fees and Charges Schedule

Land Charges							
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units	Comments:
Full Search Fee (LLC1 & CON29R)	£240.00	£280.00	£40.00	16.7%	Both Statutory and Discretionary elements as combination of LLC1 and CON29	N/A	No units as this is a combined service of LLC1 and CON29 figures below. Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
Additional parcel CON29	£28.00	£30.00	£2.00	7.1%	Discretionary	532	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
Additional parcel LLC1	£2.00	£10.00	£8.00	400.0%	Statutory	75	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
Additional parcel Q22	£0.00	£0.00	£0.00	N/A	Discretionary - Fee set by OCC	0	No fee set by OCC
LLC1 Only (Register search)	£60.00	£85.00	£25.00	41.7%	Statutory	200	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
CON 29R only (no LLC1)	£180.00	£195.00	£15.00	8.3%	Discretionary	850	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
CON29O (Optional enquiries Question 4-21)	£23.00	£25.00	£2.00	8.7%	Discretionary	1830	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
CON29O (Question 22) Administration Charge	£10.00	£20.00	£10.00	100.0%	Discretionary	325	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate
CON29O Question 22	£46.64		-£46.64	-100.0%	Discretionary - Fee set by OCC	325	OCC Fee has not been notified
PART 3 Own worded enquiries	£32.00	£33.00	£1.00	3.1%	Discretionary	0	Any increase in fees is to offset a budget pressure caused by decrease in the number of searches. A bench marking exercise has been carried out to ensure the revised fees are appropriate

Electoral Services - Electoral Register - Statutory Charges*						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units
Electoral Register Data format - per transaction	£20.00	£20.00	£0.00	0.00%	Statutory	
Electoral Register Data format - per 1000 names or part thereof	£1.50	£1.50	£0.00	0.00%	Statutory	
Electoral Register Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory	
Electoral Register Print format - per 1000 names or part thereof	£5.00	£5.00	£0.00	0.00%	Statutory	
Electoral Register - Marked copies of Register and Absent Lists - Data format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory	
Electoral Register - Marked copies of Register and Absent Lists - Data format - per 1000 names or part thereof	£1.00	£1.00	£0.00	0.00%	Statutory	
Electoral Register - Marked copies of Register and Absent Lists - Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory	
Electoral Register - Marked copies of Register and Absent Lists - Print format - per 1000 names or part thereof	£2.00	£2.00	£0.00	0.00%	Statutory	
Electoral Register - Overseas elections - Data format - per transaction	£20.00	£20.00	£0.00	0.00%	Statutory	
Electoral Register - Overseas elections - Data format - per 100 names or part thereof	£1.50	£1.50	£0.00	0.00%	Statutory	
Electoral Register - Overseas elections - Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory	
Electoral Register - Overseas elections - Print format - per 100 names or part thereof	£5.00	£5.00	£0.00	0.00%	Statutory	

*Prescribed fees as set out in the Representation of the People (England and Wales) Regulations 2001

Appendix 1 - Fees and Charges Schedule

Returning Officer (RO)* - Local Elections (scheduled & unscheduled)**						
Fees and Charges	Current fee	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	For input - Number of units
For each district ward (3 seats) - 1 seat uncontested	£52.58	£54.42	£1.84	3.50%	Statutory role - personal appointment*	
For each district ward (3 seats) - 2 seats uncontested	£105.15	£108.83	£3.68	3.50%	Statutory role - personal appointment*	
For each district ward (3 seats) - 3 seats uncontested	£157.73	£163.25	£5.52	3.50%	Statutory role - personal appointment*	
For each district ward (3 seats) - 1 seat contested	£109.53	£113.37	£3.83	3.50%	Statutory role - personal appointment*	
For each district ward (3 seats) - 2 seats contested	£219.06	£226.73	£7.67	3.50%	Statutory role - personal appointment*	
For each district ward (3 seats) - 3 seats contested	£328.59	£340.10	£11.50	3.50%	Statutory role - personal appointment*	
Deputy Returning Officer*** (district elections contested and uncontested)	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment	
Returning Officer Count Fee - for each district ward (3 seats) - 1 seat	£65.72	£68.02	£2.30	3.50%	Statutory role - personal appointment*	
Returning Officer Count Fee - for each district ward (3 seats) - 2 seats contested	£131.44	£136.04	£4.60	3.50%	Statutory role - personal appointment*	
Returning Officer Count Fee - for each district ward (3 seats) - 3 seats contested	£197.16	£204.06	£6.90	3.50%	Statutory role - personal appointment*	
Returning Officer - recount fee for each recount	£27.38	£28.34	£0.96	3.50%	Statutory role - personal appointment*	
Deputy Returning Officer**** count fee district elections	85% RO fee		***	***	Statutory role - personal appointment*	
For each Parish Council / Parish Council Ward - uncontested	£38.34	£39.68	£1.34	3.50%	Statutory role - personal appointment*	
For each Parish Council / Parish Council Ward - contested	£76.67	£79.36	£2.68	3.50%	Statutory role - personal appointment*	
Deputy Returning Officer*** (parish elections contested and uncontested)	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment	
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate under 1000	£49.29	£51.01	£1.73	3.50%	Statutory role - personal appointment*	
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate 1000 - 2000	£54.77	£56.68	£1.92	3.50%	Statutory role - personal appointment*	
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate 2000 - 3000	£60.24	£62.35	£2.11	3.50%	Statutory role - personal appointment*	
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate greater than 3000	£65.72	£68.02	£2.30	3.50%	Statutory role - personal appointment*	
Returning Officer - recount fee for each recount	£27.38	£28.34	£0.96	3.50%	Statutory role - personal appointment*	
Deputy Returning Officer count fee**** (parish elections)	85% RO fee	85% RO fee	***	***	Statutory role - personal appointment	

*Returning Officer, fee for conducting the election - CDC only - and generally performing the duties required by any enactments relating to the election, other than any duties for which separate fees are provided

**Returning Officer fees for county elections, the shadow unitary and national elections / referenda are set by the body responsible for funding the election.

***The CDC Returning Officer fee is increased in line with staff annual pay award for the preceding year. The pay award for 26/27 is 3.5%.

****Appointed for the purposes of conducting and generally performing the duties assigned by the Returning Officer, other than where appointed to a role for which separate fees are provided.

The Returning Officer has delegation to agree the fees their staff working on elections. The Oxfordshire County Council fee schedule for staff working on elections is adopted by all Oxfordshire districts/City, subject to local amendments for local circumstances by the respective Returning Officer

Appendix 1 - Fees and Charges Schedule

Parish Elections - Uncontested Election						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Uncontested Election recharge - scheduled-election	£200.00	£200.00	£0.00	0.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level and recharge consistent with other Oxfordshire districts	
Uncontested Election recharge - by-election	£200.00	£200.00	£0.00	0.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level and recharge consistent with other Oxfordshire districts	

Parish Elections - Contested Scheduled Election (combined)*						
Fees and Charges	Fee 26-27 (excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Adderbury	£2,789.95	£2,873.65	£83.70	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Ambrosden	£2,281.04	£2,349.47	£68.43	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Ardley with Fewcott	£1,961.36	£2,020.20	£58.84	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Arncott	£2,088.71	£2,151.37	£62.66	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Calthorpe North Ward	£4,046.48	£4,167.87	£121.39	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Calthorpe South Ward	£3,508.35	£3,613.60	£105.25	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Easington North Ward	£2,070.07	£2,132.17	£62.10	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Easington South Ward	£3,494.03	£3,598.85	£104.82	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Grimsbury Ward	£4,477.81	£4,612.14	£134.33	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Hardwick East Ward	£2,166.83	£2,231.83	£65.00	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Hardwick West Ward	£4,887.54	£5,034.17	£146.63	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Neithrop North Ward	£2,989.91	£3,079.61	£89.70	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Neithrop South Ward	£2,938.26	£3,026.40	£88.15	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Park Road Ward	£3,594.87	£3,702.72	£107.85	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Ruscote Ward	£6,458.79	£6,652.55	£193.76	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Town Centre Ward	£3,671.32	£3,781.46	£110.14	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Barford St John and St Michael	£2,139.55	£2,203.73	£64.19	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Begbroke	£2,087.05	£2,149.66	£62.61	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - East Ward	£5,262.95	£5,420.83	£157.89	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - North Ward	£4,281.52	£4,409.97	£128.45	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - South Ward	£7,126.99	£7,340.80	£213.81	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - West Ward	£5,335.20	£5,495.26	£160.06	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Blackthorn	£1,984.17	£2,043.69	£59.53	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bletchington	£2,138.23	£2,202.38	£64.15	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bloxham	£3,266.06	£3,364.04	£97.98	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bodicote	£2,378.29	£2,449.64	£71.35	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bourton	£2,077.83	£2,140.16	£62.33	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Broughton	£1,998.01	£2,057.95	£59.94	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bucknell	£2,027.94	£2,088.78	£60.84	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Caversfield	£4,111.95	£4,235.31	£123.36	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Charlton-on-Otmoor	£2,019.79	£2,080.38	£60.59	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Chesterton	£2,161.65	£2,226.50	£64.85	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Claydon with Clattercot	£2,045.12	£2,106.48	£61.35	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Cropredy	£2,078.06	£2,140.40	£62.34	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Deddington	£2,556.57	£2,633.27	£76.70	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Drayton	£2,022.72	£2,083.41	£60.68	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	

Appendix 1 - Fees and Charges Schedule

Duns Tew	£2,109.55	£2,172.84	£63.29	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Epwell	£1,991.93	£2,051.68	£59.76	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Fencott & Murcott	£2,042.92	£2,104.21	£61.29	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Finmere	£2,018.29	£2,078.84	£60.55	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Fringford	£2,085.35	£2,147.91	£62.56	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Fritwell	£2,054.18	£2,115.81	£61.63	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Gosford & Water Eaton	£2,550.69	£2,627.22	£76.52	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hanwell	£2,068.05	£2,130.09	£62.04	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hethe	£2,020.18	£2,080.79	£60.61	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Heyford Park	£2,301.86	£2,370.91	£69.06	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hook Norton	£2,514.73	£2,590.17	£75.44	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Horley	£1,993.37	£2,053.17	£59.80	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hornton	£1,998.19	£2,058.13	£59.95	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Horton-cum-Studley	£2,047.30	£2,108.71	£61.42	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Islip	£2,135.19	£2,199.25	£64.06	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Dogwood Ward	£2,810.97	£2,895.30	£84.33	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Exeter Ward	£2,435.97	£2,509.05	£73.08	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Orchard Ward	£2,983.92	£3,073.44	£89.52	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - St Mary's Ward	£2,944.89	£3,033.23	£88.35	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Roundham Ward	£2,523.79	£2,599.50	£75.71	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kirtlington	£2,064.35	£2,126.29	£61.93	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Launton	£2,204.91	£2,271.06	£66.15	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Lower Heyford	£2,091.81	£2,154.56	£62.75	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Merton	£2,022.86	£2,083.55	£60.69	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Middleton Stoney	£2,003.99	£2,064.11	£60.12	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Milcombe	£2,110.49	£2,173.81	£63.31	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Mollington	£2,100.49	£2,163.51	£63.01	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
North Newington	£2,187.39	£2,253.01	£65.62	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Piddington	£2,034.08	£2,095.10	£61.02	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Shenington with Alkerton	£2,012.31	£2,072.68	£60.37	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Shipton-on-Cherwell & Thrupp	£2,088.68	£2,151.34	£62.66	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Shutford	£2,030.88	£2,091.80	£60.93	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Sibford Ferris	£2,029.64	£2,090.53	£60.89	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Sibford Gower	£2,043.45	£2,104.76	£61.30	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Somerton	£2,042.70	£2,103.98	£61.28	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Souldern	£2,070.28	£2,132.39	£62.11	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
South Newington	£2,011.91	£2,072.27	£60.36	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Steeple Aston	£2,149.49	£2,213.97	£64.48	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Stoke Lyne	£2,012.90	£2,073.29	£60.39	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Stratton Audley	£2,129.58	£2,193.47	£63.89	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Swalcliffe	£1,963.57	£2,022.48	£58.91	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Tadmorton	£2,045.81	£2,107.18	£61.37	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Upper Heyford	£2,037.39	£2,098.51	£61.12	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wardington	£2,116.77	£2,180.28	£63.50	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wendlebury	£2,000.91	£2,060.94	£60.03	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Weston-on-the-Green	£2,045.88	£2,107.26	£61.38	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	

Appendix 1 - Fees and Charges Schedule

Wigginton	£2,001.31	£2,061.35	£60.04	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wroxton	£2,040.50	£2,101.72	£61.22	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Yarnton	£2,812.94	£2,897.33	£84.39	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	

*Increased in line with inflation. Reflects actual costs but with a fixed maximum amount to enable parish councils to budget accordingly. Scheduled elections are combined with scheduled district elections and a combined poll card is issued.

Appendix 1 - Fees and Charges Schedule

Parish Elections - By-Election*, excludes poll cards**						
Fees and Charges	Current fee	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Adderbury	£3,493.15	£3,597.94	£104.79	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Ambrosden	£2,665.02	£2,744.97	£79.95	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Ardley with Fewcott	£2,275.04	£2,343.30	£68.25	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Arncott	£2,435.10	£2,508.15	£73.05	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Calthorpe North Ward	£4,437.15	£4,570.27	£133.11	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Calthorpe South Ward	£4,626.45	£4,765.25	£138.79	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Easington North Ward	£2,469.81	£2,543.91	£74.09	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Easington South Ward	£4,635.67	£4,774.74	£139.07	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Grimsbury Ward	£6,110.50	£6,293.81	£183.31	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Hardwick East Ward	£2,633.14	£2,712.14	£78.99	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Hardwick West Ward	£6,869.59	£7,075.67	£206.09	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Neithrop North Ward	£3,908.17	£4,025.42	£117.25	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Neithrop South Ward	£3,724.15	£3,835.87	£111.72	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Park Road Ward	£5,484.60	£5,649.13	£164.54	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Ruscote Ward	£9,981.88	£10,281.34	£299.46	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Banbury Town Council - Town Centre Ward	£5,159.10	£5,313.88	£154.77	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Barford St John and St Michael	£2,601.22	£2,679.26	£78.04	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Begbroke	£2,488.67	£2,563.33	£74.66	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - East Ward	£7,643.04	£7,872.33	£229.29	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - North Ward	£5,853.33	£6,028.94	£175.60	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - South Ward	£9,438.77	£9,721.93	£283.16	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bicester Town Council - West Ward	£7,772.44	£8,005.61	£233.17	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Blackthorn	£2,305.56	£2,374.73	£69.17	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bletchingtondon	£2,568.42	£2,645.47	£77.05	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bloxham	£3,977.37	£4,096.69	£119.32	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bodicote	£2,818.59	£2,903.15	£84.56	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bourton	£2,470.24	£2,544.35	£74.11	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Broughton	£2,333.26	£2,403.26	£70.00	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Bucknell	£2,400.65	£2,472.67	£72.02	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Caversfield	£4,359.08	£4,489.85	£130.77	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Charlton-on-Otmoor	£2,369.25	£2,440.32	£71.08	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Chesterton	£2,622.79	£2,701.47	£78.68	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Claydon with Clattercot	£2,427.47	£2,500.30	£72.82	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Cropredy	£2,470.71	£2,544.83	£74.12	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Deddington	£3,148.04	£3,242.48	£94.44	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Drayton	£2,360.04	£2,430.84	£70.80	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Duns Tew	£2,548.78	£2,625.24	£76.46	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Epwell	£2,321.08	£2,390.71	£69.63	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Fencott & Murcott	£2,430.62	£2,503.54	£72.92	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Finmere	£2,366.26	£2,437.25	£70.99	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Fringford	£2,492.83	£2,567.61	£74.78	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Fritwell	£2,422.94	£2,495.63	£72.69	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Gosford & Water Eaton	£3,249.62	£3,347.11	£97.49	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hanwell	£2,480.88	£2,555.31	£74.43	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	

Appendix 1 - Fees and Charges Schedule

Hethe	£2,385.13	£2,456.69	£71.55	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Heyford Park	£2,691.57	£2,772.32	£80.75	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hook Norton	£3,117.30	£3,210.82	£93.52	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Horley	£2,323.97	£2,393.69	£69.72	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Hornton	£2,333.61	£2,403.62	£70.01	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Horton-cum-Studley	£2,424.28	£2,497.01	£72.73	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Islip	£2,592.52	£2,670.30	£77.78	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Dogwood Ward	£3,550.29	£3,656.80	£106.51	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Exeter Ward	£3,002.48	£3,092.55	£90.07	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Orchard Ward	£3,888.64	£4,005.30	£116.66	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - St Mary's Ward	£3,767.60	£3,880.63	£113.03	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kidlington Parish Council - Roundham Ward	£3,127.88	£3,221.72	£93.84	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Kirtlington	£2,435.74	£2,508.81	£73.07	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Launton	£2,550.51	£2,627.02	£76.52	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Lower Heyford	£2,513.30	£2,588.70	£75.40	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Merton	£2,382.95	£2,454.44	£71.49	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Middleton Stoney	£2,345.22	£2,415.58	£70.36	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Milcombe	£2,543.11	£2,619.40	£76.29	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Mollington	£2,530.67	£2,606.59	£75.92	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
North Newington	£2,712.01	£2,793.37	£81.36	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Piddington	£2,405.39	£2,477.55	£72.16	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Shenington with Alkerton	£2,354.30	£2,424.93	£70.63	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Shipton-on-Cherwell & Thrupp	£2,514.59	£2,590.03	£75.44	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Shutford	£2,391.44	£2,463.18	£71.74	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Sibford Ferris	£2,396.51	£2,468.41	£71.90	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Sibford Gower	£2,416.59	£2,489.09	£72.50	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Somerton	£2,422.63	£2,495.31	£72.68	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Souldern	£2,477.78	£2,552.11	£74.33	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
South Newington	£2,368.61	£2,439.67	£71.06	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Steeple Aston	£2,540.39	£2,616.61	£76.21	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Stoke Lyne	£2,370.58	£2,441.70	£71.12	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Stratton Audley	£2,588.85	£2,666.52	£77.67	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Swalcliffe	£2,271.92	£2,340.08	£68.16	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Tadmorton	£2,421.29	£2,493.93	£72.64	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Upper Heyford	£2,412.00	£2,484.36	£72.36	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wardington	£2,555.69	£2,632.36	£76.67	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wendlebury	£2,331.52	£2,401.46	£69.95	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Weston-on-the-Green	£2,421.43	£2,494.08	£72.64	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wigginton	£2,347.40	£2,417.82	£70.42	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Wroxton	£2,410.69	£2,483.01	£72.32	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	
Yarnton	£3,057.21	£3,148.92	£91.72	3.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level	

*Increased in line with inflation. Reflects actual costs but with a fixed maximum amount to enable parish councils to budget accordingly.

** If a parish council requests poll cards for a by-election, the actual cost of poll cards (production and postage) will be recharged in addition to the fee.

NOA, Cooper School and Stratfield Brake						
Fees and Charges	Fees 2026-27 (excl. VAT)	Proposed Fee 2027-28 (excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
NORTH OXFORDSHIRE ACADEMY ATP BANBURY						
ATP/GRASS INNER PITCH						
Senior Match	£72.65	£74.83	£2.18	3.0%	Discretionary	
Junior Match	£36.20	£37.29	£1.09	3.0%	Discretionary	
Senior Training Whole Pitch	£52.50	£54.08	£1.58	3.0%	Discretionary	
Senior Training Half Pitch	£32.65	£33.63	£0.98	3.0%	Discretionary	
Junior Training Whole Pitch	£28.05	£28.89	£0.84	3.0%	Discretionary	
Junior Training Half Pitch	£16.45	£16.94	£0.49	3.0%	Discretionary	
NORTH OXFORDSHIRE ACADEMY ATP FOR KEYHOLDERS						
60 Minutes Hire						
Senior Match	£62.35	£64.22	£1.87	3.0%	Discretionary	
Junior Match	£22.95	£23.64	£0.69	3.0%	Discretionary	
NORTH OXFORDSHIRE ATHLETICS TRACK BANBURY						
Fixtures						
Non Cherwell Based Clubs Fixtures	£56.90	£58.61	£1.71	3.0%	Discretionary	
Cherwell Clubs – Seniors Fixtures	£43.45	£44.75	£1.30	3.0%	Discretionary	
Cherwell Clubs – Juniors Fixtures	£34.40	£35.43	£1.03	3.0%	Discretionary	
Seniors Training	£45.20	£46.56	£1.36	3.0%	Discretionary	
Juniors	£23.35	£24.05	£0.70	3.0%	Discretionary	
PAVILION/CHANGING/CLUB ROOM HIRE						
Pavilion/Changing/Club Room Hire	£18.40	£18.95	£0.55	3.0%	Discretionary	
COOPER SCHOOL, BICESTER						
ATP – 60 Minutes						
Senior Whole Pitch	£57.00	£58.71	£1.71	3.0%	Discretionary	
Senior Half Pitch	£37.45	£38.57	£1.12	3.0%	Discretionary	
Senior Quarter Pitch	£31.35	£32.29	£0.94	3.0%	Discretionary	
Junior Whole Pitch	£48.05	£49.49	£1.44	3.0%	Discretionary	
Junior Half Pitch	£29.90	£30.80	£0.90	3.0%	Discretionary	
Junior Quarter Pitch	£20.95	£21.58	£0.63	3.0%	Discretionary	
Hockey Club – Whole Pitch						
Senior Match – 90 Minutes	£100.35	£103.36	£3.01	3.0%	Discretionary	
Senior Training – 60 Minutes	£57.30	£59.02	£1.72	3.0%	Discretionary	
Junior Match – 90 Minutes	£52.40	£53.97	£1.57	3.0%	Discretionary	
Junior Training – 60 Minutes	£33.85	£34.87	£1.02	3.0%	Discretionary	
Public Liability Insurance re-charge charged at 10% of total hire fee.						

Public Protection, Environmental Health, Licensing						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Environmental Health, Environmental Protection and Licensing						
Gambling Act						
Premises	Various				Statutory	
Animal Licensing						
Animal Boarding Establishment Licence	£485.00	£500.00	£15.00	3.1%	Discretionary	12
Pet Shop Licence	£485.00	£500.00	£15.00	3.1%	Discretionary	2
Riding Establishment Licence	£485.00	£500.00	£15.00	3.1%	Discretionary	2
Dog Breeding Establishment Licence	£485.00	£500.00	£15.00	3.1%	Discretionary	0
Dangerous Wild Animals Licence	£485.00	£500.00	£15.00	3.1%	Discretionary	0
Zoo Licence	£750.00	£772.50	£22.50	3.0%	Discretionary	0
Variation of Animal Licence	£49.00	£50.00	N/A	N/A	Discretionary	
Skin Piercing, Tattooing, Acupuncture, Electrolysis etc.						
Registration Fee	£135.00	£139.00	£4.00	3.0%	Discretionary	62
Registration of Premises	£200.00	£206.00	£6.00	3.0%	Discretionary	14
Scrap Metal						
Variation of scrap metal dealers licence type Collector - Dealer	£265.00	£273.00	£8.00	3.0%	Discretionary	0
Variation of scrap metal dealers licence - Admin, change of name or replacement	£135.00	£139.00	£4.00	3.0%	Discretionary	0
Scrap metal dealers site	£605.00	£623.00	£18.00	3.0%	Discretionary	1
Street Trading consent charges						
12 month period	£1,450.00	£1,493.50	£43.50	3.0%	Discretionary	25
6 month period	£725.00	£746.75	£21.75	3.0%	Discretionary	0
3 month period	£372.50	£383.80	£11.30	3.0%	Discretionary	7
1 month period	£205.00	£211.20	£6.20	3.0%	Discretionary	0
Table and Chairs consent charges						
Private Hire and Hackney Carriage DRIVER Fees and Charges						
Grant of Licence 1 Year	£148.20	£153.00	£4.80	3.2%	Discretionary	0
Grant of licence 3 Years	£242.50	£250.00	£7.50	3.1%	Discretionary	40
Renewal of existing licence 1 year	£123.60	£127.50	£3.90	3.2%	Discretionary	0
Renewal of existing licence 3 years	£213.50	£220.00	£6.50	3.0%	Discretionary	154
DBS (was CRB) check and DVLA check	£81.00	£84.00	£3.00	3.7%	Discretionary	No longer offer
Knowledge Test	£37.00	£39.00	£2.00	5.4%	Discretionary	
Cost of badge/ replacement badge	£41.00	£42.50	£1.50	3.7%	Discretionary	
Cost of replacement paper licence	£20.00	£21.00	£1.00	5.0%	Discretionary	
Disability and Safeguarding Awareness Training					Fee set by OCC	
English Testing	£52.10	£54.00	£1.90	3.6%	Discretionary	0
Hackney Carriage VEHICLE Fees and Charges						
Grant of licence	£373.00	£384.00	£11.00	2.9%	Discretionary	32
Renewal of existing licence	£324.00	£334.00	£10.00	3.1%	Discretionary	117
Replacement licence plate	£29.00	£30.00	£1.00	3.4%	Discretionary	
Replacement bracket	£29.00	£30.00	£1.00	3.4%	Discretionary	
Change of vehicle only	£141.00	£145.50	£4.50	3.2%	Discretionary	3
Transfer of licensee only	£72.00	£74.50	£2.50	3.5%	Discretionary	0
Change of vehicle and licensee	£212.50	£219.00	£6.50	3.1%	Discretionary	0
Private Hire VEHICLE Fees and Charges						
Grant of new licence	£340.50	£350.50	£10.00	2.9%	Discretionary	94
Renewal of licence	£313.00	£322.50	£9.50	3.0%	Discretionary	397
Internal Plate Replacement	£15.00	£15.50	£0.50	3.3%	Discretionary	
Plate or bracket replacement	£29.00	£30.00	£1.00	3.4%	Discretionary	
Cost of replacement paper licence	£20.00	£21.00	£1.00	5.0%	Discretionary	
Change of vehicle only	£141.00	£145.50	£4.50	3.2%	Discretionary	6
Transfer of licensee only	£72.00	£74.50	£2.50	3.5%	Discretionary	12
Plate exemption application	£79.00	£81.37	N/A	N/A	Discretionary	4
Change of vehicle and licensee	£212.50	£219.00	£6.50	3.1%	Discretionary	2
Private Hire OPERATOR Fees and Charges						
Operator's Licence (one vehicle only) - 1 year	£166.00	£171.00	£5.00	3.0%	Discretionary	1
Operator's Licence (one vehicle only) – 5 year	£180.00	£185.50	£5.50	3.1%	Discretionary	12
For each additional vehicle	£26.50	£27.50	£1.00	3.8%	Discretionary	6
Sex Establishment Venue						
Application	£2,025.00	£2,085.75	£60.75	3.0%	Discretionary	0
Renewal	£1,340.00	£1,380.20	£40.20	3.0%	Discretionary	1
Contaminated land enquiry						
Charge per hour or part thereof	£90.00	£93.00	£3.00	3.3%	Discretionary	39

Appendix 1 - Fees and Charges Schedule

Public Protection, Environmental Health, Licensing						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Health Protection						
Food Export/Hygiene Certificates	£147.00	£151.50	£4.50	3.1%	Discretionary	236
Food Hygiene Rating Scheme Rescore Visit	£352.00	£359.00	£7.00	2.0%	Discretionary	22
Food Surrender Certificates	£160.00	£164.80	£4.80	3.0%	Discretionary	0
Copies of Food Premises Register (a) Single Entry	£5.75	£6.00	£0.25	4.3%	Discretionary	0
Copies of Food Premises Register (b) Full Register	£415.00	£428.00	£13.00	3.1%	Discretionary	0
Factual Statements for Civil Proceedings	£205.00	£212.00	£7.00	3.4%	Discretionary	0
Reports provided under the Environmental Information Regulations	£170.00	£176.00	£6.00	3.5%	Discretionary	
Water Sampling						
Large/Commercial use supplies (each assessment at £68/hour)	£600.00	At cost	#VALUE!	#VALUE!	Discretionary	
Risk assessment (each assessment at £68)	£600.00	At cost	#VALUE!	#VALUE!	Discretionary	
Sampling (each visit)	£105.00	£110.00	£5.00	4.8%	Discretionary	
Investigation	£105.00	£110.00	£5.00	4.8%	Discretionary	
Granting an authorisation	£105.00	£110.00	£5.00	4.8%	Discretionary	
Analysing a sample:						
Taken under regulation 10	£35.00	At cost	#VALUE!	#VALUE!	Discretionary	
Taken during Check monitoring	£150.00	At cost	#VALUE!	#VALUE!	Discretionary	
Taken during Audit monitoring	£600.00	At cost	#VALUE!	#VALUE!	Discretionary	
Water Sampling Fees:						
Lab Fees (Depending on criteria)	£107.00	£110.50	£3.50	3.3%	Discretionary	
Pools (basic swimming pool test)	£42.00	£43.50	£1.50	3.6%	Discretionary	
Sampling and admin cost recovery hourly rate	£58.00	£60.00	£2.00	3.4%	Discretionary	
Courier charge	£42.00	£43.50	£1.50	3.6%	Discretionary	
Health Protection - Food Safety						
Level 2 Food Safety in Catering Course						
Taught Course	£95.00	£97.85	£2.85	3.0%	Discretionary	0
Taught - Voluntary Groups	£53.50	£55.11	£1.61	3.0%	Discretionary	0
Taught - Unemployed	£53.50	£55.11	£1.61	3.0%	Discretionary	0
E-learning (all level 2 courses)	£35.00	£36.05	£1.05	3.0%	Discretionary	31
Level 2 Personal license Holder elearning and invigilated exam	£105.00	£108.15	£3.15	3.0%	Discretionary	0
Invigilated exam resit	£35.00	£36.05	£1.05	3.0%	Discretionary	0
Level 3 Food Hygiene Course Taught Course	£375.00	£386.25	£11.25	3.0%	Discretionary	0
Cost recovery - Commercial & Business Support						
Basic cost recovery (qualified officer)	£90.00	£92.70	£2.70	3.0%	Discretionary	
Full cost recovery (qualified officer)	£99.50	£102.49	£2.99	3.0%	Discretionary	
Mileage cost per mile	£0.55	£0.57	£0.02	3.0%	Discretionary	
Strive for 5	£325.00	£335.00	£10.00	3.1%	Discretionary	10
SFBB Packs (without diary)	£20.70	£21.50	£0.80	3.9%	Discretionary	
SFBB 48 week diary refills	£19.70	£20.50	£0.80	4.1%	Discretionary	
SFBB Pack with 48 week diary refill	£32.25	£33.50	£1.25	3.9%	Discretionary	
Mobile Home Sites Fees						
New Application						
1 to 10 pitches	£377.50	£389.00	£11.50	3.0%	Discretionary	
11 to 30 pitches	£555.00	£571.50	£16.50	3.0%	Discretionary	
31 to 99 pitches	£719.99	£741.50	£21.51	3.0%	Discretionary	
100 or more pitches	£899.00	£926.00	£27.00	3.0%	Discretionary	
Annual Fee						
1 to 10 pitches	£295.00	£303.80	£8.80	3.0%	Discretionary	
11 to 30 pitches	£377.00	£388.20	£11.20	3.0%	Discretionary	
31 to 99 pitches	£465.00	£478.95	£13.95	3.0%	Discretionary	
100 or more pitches	£555.00	£571.65	£16.65	3.0%	Discretionary	
Transfer/amendment	£209.00	£215.27	£6.27	3.0%	Discretionary	
Replacement paper licence	£20.00	£21.00	£1.00	5.0%	Discretionary	
Lodging rules	£72.50	£74.68	£2.18	3.0%	Discretionary	

Public Protection, Environmental Health, Licensing						
Fees and Charges	Fee 26-27 (Excl. VAT)	Proposed Fee 27-28 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?	Number of units
Environmental Enforcement						
Rats & Mice, Per consultation - 3 visits	£73.50	£76.00	£2.50	3.4%	Discretionary	152
Additional visit	£24.00	£25.00	£1.00	4.2%	Discretionary	
Fleas, cockroaches ants, carpet beetles, and other household insects	£92.50	£96.00	£3.50	3.8%	Discretionary	11
Bedbugs	£132.00	£136.00	£4.00	3.0%	Discretionary	27
Wasps Nests	£80.00	£83.00	£3.00	3.8%	Discretionary	11
					Both Statutory and Discretionary Elements	30
Collection of stray dogs	£290.00	£280.00	-£10.00	-3.40%		
Kennel Costs (per day/part of)	£0.00	£30.35	£30.35	#DIV/0!	Discretionary	30